**Malaria Behavior Survey Advisory Group**

**Terms of Reference**

1. **Purpose:**

The goal of the Malaria Behavior Survey (MBS) Advisory Group (AG) is to provide stakeholders with the opportunity to collaborate and provide inputs in the Malaria Behavior Survey in [INSERT COUNTRY], being implemented by Breakthrough ACTION and [INSERT COUNTRY PARTNERS, NMCP, ETC], and funded by the U.S. President’s Malaria Initiative (PMI) [INSERT OTHER DONORS]. The MBS AG is a forum to coordinate, make implementation decisions, share and discuss successes as well as challenges and suggest solutions for planning, fielding, interpreting, and disseminating the MBS. The primary function of the MBS AG is to ensure the survey meets the anticipated milestones in a timely manner by implementing solutions to bottlenecks and challenges and making key decisions, as required.

1. **Objectives:**
2. Keep MBS activities moving from the planning phase through to final dissemination
3. Troubleshoot and overcome any bottlenecks during planning and implementation of the survey to ensure the survey is successful
4. Discuss and decide on sampling, geographic scope and level of granularity for the survey
5. Advocate for and obtain supplemental funding as needed
6. Review and adapt survey tool for the country context
7. Collaborate for IRB submission and approval
8. Facilitate obtaining any local permissions needed for data collection
9. Coordinate as needed with any relevant technical working groups in the country or government offices (ie, Bureau of Statistics)
10. Collaborate on data interpretation and report and manuscript writing
11. Work together to disseminate and operationalize the results of the MBS
12. **Membership:**

The AG is comprised of representatives from Breakthrough ACTION (implementer), PMI (donor), and the [INSERT COUNTRY] government (co-implementer). Below is proposed membership:

*Breakthrough ACTION*

1. [INSERT NAMES OF AG MEMBERS, GENERALLY 2-3 PER INSTITUTION]

*PMI*

*NMCP*

1.
2.
3.
4. **Secretariat:**

Breakthrough Action will serve as the secretariat of the MBS AG and will:

* Schedule, set the agenda for, and facilitate advisory group meetings;
* Consolidate the minutes of each meeting to be circulated with group members, highlighting the decisions, follow-up actions and who will carry them out;
* When needed, coordinate logistics for meetings;
* Share relevant tools and materials for each meeting, as appropriate.
1. **Venue and Timing:**

The group will convene virtually (calls and emails) or in person, with call-in and/or virtual links for remote members. Group members are based in multiple locations; as such, virtual meetings and emails will be a necessary form of communication. Meetings and emails will be more frequent during the initial planning stages and IRB application of the survey. It is suggested that the group meet begin with meetings every 2 weeks, meet weekly during the 3 months before the survey fields, and then meet monthly thereafter.